

## SETC BOOKING FORM FOR THE GOTHIC WAREHOUSE

Please fill in as comprehensively as possible to help us ensure all your requirements are met  
and return to: VSD2, Cromford Mill, Mill Lane, Cromford, Derbys. DE4 3RQ

Date(s): \_\_\_\_\_ Day(s) \_\_\_\_\_

Time access to room required from: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Number of people: \_\_\_\_\_

Wording of sign to direct people on site: \_\_\_\_\_

Room booked: 

Ground floor	Top Floor
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Layout: 

Theatre	Boardroom	Custom:
Café	Horseshoe of chairs	

Equipment 

OHP	Screen	Flipchart	TV & Video
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<b>Catering</b>	no. required	time/s
Tea and Coffee		
Orange Juice		
Mineral Water		
Biscuits		

Lunch	no:	time:
Menu: Please tick A or B (1 menu per visit) and if menu B indicate your two preferences	Setc Menu A	
	Setc Menu B	
	Savoury Buffet Eggs	
	Vegetable Nuggets	
	Vegetable Samosas	
	Onion Bhaji	
	Mini Quiche	

Special Dietary Requirements: \_\_\_\_\_

**Charges (excluding vat)**

Accommodation

Catering:	Individual Price	Total
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Beverages

Lunch at £6.99 + vat

Others

\*I have read the booking conditions and agree our organisation shall be bound by them.\*

**Signature**

**Date**

**Name in Capitals**

**Invoice Address**

**Telephone  
Number**

**Fax Number**

**\* D.C.C. Only Order Number Please:**