

The Arkwright Society

**BOOKING FORM FOR THE GOTHIC WAREHOUSE**

NAME.....  
ORGANISER/HIRER.....  
ADDRESS (INC POST CODE).....  
.....  
TELEPHONE.....FAX.....

DATE REQUIRED DAY(S) ARRIVAL TIME DEPARTURE TIME  
.....

ROOMS BOOKED TOP FLOOR GROUND FLOOR

NUMBER OF PEOPLE.....  
LAYOUT OF ROOM.....  
EQUIPMENT REQUIRED: OHP... SCREEN/FLIP CHART... TV/VIDEO...  
..... POWER POINT PROJECTOR... LAPTOP....  
WORDING OF SIGN TO DIRECT PEOPLE.....

**CATERING:**

TEA AND COFFEE..... ORANGE JUICE.....MINERAL WATER...BISCUITS  
TIMINGS FOR REFRESHMENTS (IF APPLICABLE).....

SEE ATTACHED MENU OPTIONS:

LUNCH MENU SELECTED (ONE PER VISIT).....  
TIME OF LUNCH.....  
SPECIAL DIETARY  
REQUIREMENTS.....

**CHARGES:**

ACCOMMODATION.....PLUS VAT  
LUNCH.....PLUS VAT  
OTHER EXTRAS.....PLUS VAT

I have read the booking conditions and agree that our organisation will be bound by them.

Signed..... Date.....  
E Mail.....

Please complete and return to:

Visitor Services Dept, Cromford Mill Conference Centre, Mill Lane, Cromford DE4 3RQ. Telephone or fax 01629 825995 or e mail:  
visitorservices@arkwrightsociety.org.uk

The Arkwright Society is a registered charity no: 515526.  
Company no: 1630237 VAT No: 127107301

